



EXECUTIVE

BURNLEY TOWN HALL

Thursday, 19th January 2023, at 6.30 pm

75. Executive Delegations

PURPOSE

To seek approval to agree for the Chief Operating Officer to exercise those delegations to Heads of Service via reports to the Executive in the absence of that Head of Service.

REASON FOR DECISION

To enable the decisions approved by the Executive to be executed in a timely fashion and within contractual and funding deadlines.

DECISION

The Executive resolved to:

1. Authorise the Chief Operating Officer to exercise those delegations to specific Heads of Service in relation to actions arising from reports approved (both previously and in future) by the Executive in the absence of the relevant Head of Service.
2. Waive call-in in order to allow urgent deadlines to be met.
3. **Recommend that Full Council approve a similar change to the Constitution Part 3 (Council Functions) Scheme of Delegation to add the following delegation to those of the Chief Operating Officer:**

'The Chief Operating Officer is delegated authority to discharge delegations and functions afforded to a Head of Service in the absence of the relevant Head of Service, excluding those finance functions afforded to the Section 151 Officer.'